

## Description

Using a set of well defined program menus, Executive Access<sup>™</sup> allows you to easily set up account files and connect with panels to maintain User Codes, Schedules, and Holiday Dates.

## Operation

At program start-up, Executive Access<sup>™</sup> automatically displays the Operator Log On window for you to enter a valid operator password (factory default = New). The main screen appears containing the menu bar from which you can access the various options.

## Executive Access<sup>™</sup> Menu Bar

Executive Access by DMP (Operator - new)					
FILE	SYSTEM	PANEL	PROGRAM	INQUIRY	HELP
New	Log On/Off	Connect	Holiday Dates	Loop Status	Help
Open	Configure	Disconnect	Schedules	Output Status	About
Close	Operator Password	Retrieve	User Codes	System Status	
Print		Request Events			-
Database	Ī	Hang Up	1		
Exit			-		

*File* - This menu allows you to open, close, exit, and create new account files and access some of the program's printing and database options.

New: create a new account file

Open: open an existing account file.

Close: closes an open file.

<u>Print</u>: display on screen, or print to a local printer, account information, Holiday Dates, Schedules, User Codes, and uploaded panel events.

<u>Database</u>: The database option allows you to compact and repair Executive Access<sup>™</sup> files.

Exit: quits the Executive Access™ program.

**System** - The System menu allows you to log on and off the Executive Access<sup>™</sup> program, configure the program, and edit the operator authority levels and passwords.

Log On/Off: requests operators password to log on and off.

<u>Configure</u>: allows you to change the receiver and program setup.

<u>Operator Passwords</u>: entry and deletion of operator names, authority levels, and passwords.

## Installing Dealer Information

Name: \_

Telephone: -

**Panel** - This menu enables you to connect or disconnect with panels and retrieve account data. Once you have connected to a panel, the Program and Inquiry menus become active allowing you to perform maintenance functions.

<u>Connect</u>: connect Executive Access<sup>™</sup> to a panel.

<u>Disconnect</u>: disconnects Executive Access<sup>™</sup> from a panel and automatically hangs up the telephone phone line.

<u>Retrieve</u>: upload panel Schedules, User Codes and Holiday Dates which overwrites and updates the account database file.

<u>Request Events</u>: uploads a copy of the panel's event history.

<u>Hang-up</u>: manually hangs up the telephone line. **Program** - The Program menu allows you to change or review the Holiday Dates, Schedules, and User Codes.

**Note:** You must be connected to a panel through Executive Access<sup>™</sup> to save changes; otherwise file information is read only and any changes are not saved.

<u>Holiday Dates</u>: enter dates that are used by the Holiday Schedules to override daily schedules.

<u>Schedules</u>: enter or update opening, closing, and output (relay) schedules.

User Codes: enter or make changes to user codes.

*Inquiry* - While you're on-line with a panel, the Inquiry menu allows you to check the panel's loop status, output status, and other system status.

<u>Loop Status</u>: determine the current status of the system to see if any zone is bypassed, force armed, open or normal and if any areas are disarmed.

<u>Output Status</u>: check the status of panel relay outputs.

<u>System Status</u>: monitor system status such as AC power, battery power, and telephone line.

*Help* - Executive Access<sup>™</sup> contains a *comprehensive* Help file you can access from either the main menu or by pressing the F1 key while any program window is open.

<u>About:</u> allows you to view the version number of your Executive Access<sup>™</sup> program.



Digital Monitoring Products LT-0383 (2/98)